

# Change to Close Status

# CRMLS Matrix Listing Input Forms

Required fields are denoted with a red asterisk (\*). Conditional Required fields are denoted with a double red asterisk (\*\*)

## Change to Sold

### Status Information:

New Status: **Closed Sale** \*Pending Date: \_\_\_\_\_

Agent Remarks: \_\_\_\_\_

### Sold Information:

\*COE/End Date: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

\*Selling Price: \$ \_\_\_\_\_

#### Selling Terms

- Standard Sale
- Assumed
- Auction
- Buyers Concessions
- Sellers Concessions
- Contract of Sale
- Exchange/Trade
- In Foreclosure
- Real Estate Owned
- Short Payoff
- Seller Financing

#### \*Financing Type:

- All Inclusive Trust Deed
- Assumed
- Cal Vet
- Cash
- Contract
- Conventional
- FHA Loan
- Owner Carried
- Private
- VA L0oan
- See Remarks

\*Concessions Amount : \_\_\_\_\_

\*Concessions Comments: \_\_\_\_\_

\*Selling Agent User ID: \_\_\_\_\_

Co-Selling Agent User ID: \_\_\_\_\_

## Required For Out of Area Selling and Co-Selling Agent Information Only

### Selling Agent/Office Information:

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_ Office Name: \_\_\_\_\_

DRE License Number: \_\_\_\_\_

### Co-Selling Agent/Office Information:

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_ Office Name: \_\_\_\_\_

DRE License Number: \_\_\_\_\_